

# Hunter

## Joint Organisation

Minutes of the 9 May 2019 Board Meeting  
Commencing at 10.30am

The Board Room  
4 Sandringham Avenue, Thornton

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### 1. WELCOME AND APOLOGIES

#### **Voting Directors Present**

Cr Bob Pynsent,	Cessnock City Council
Cr Tracy Norman,	Dungog Shire Council
Cr Kay Fraser,	Lake Macquarie City Council
Cr David West,	MidCoast Council
Cr Sue Moore,	Singleton Shire Council
Cr Ryan Palmer,	Port Stephens Council
Cr Wayne Bedggood,	Upper Hunter Shire Council
Cr Loretta Baker,	Maitland City Council
Cr Nuatali Nelmes,	Newcastle City Council

#### **Non-Voting Directors Present**

Coralie Nichols,	General Manager, Dungog Shire Council
Morven Cameron,	CEO, Lake Macquarie City Council
Adrian Panuccio,	General Manager, MidCoast Council
Fiona Plesman,	General Manager, Muswellbrook Shire Council
Jason Linnane,	General Manager, Singleton Council
Stephen Glen,	General Manager, Cessnock City Council
Steven Wills,	Regional Director, Dep't of Premier & Cabinet
Jeremy Bath,	CEO, Newcastle City Council
David Evans,	General Manager, Maitland City Council

#### **Apologies**

Cr Martin Rush,	Muswellbrook Shire Council
Wayne Wallis,	General Manager, Port Stephens Council
Steve McDonald,	General Manager, Upper Hunter Shire Council

### **Staff in attendance**

Joe James, CEO, Hunter Joint Organisation  
Graham Dean, Manager Finance & Administration, Strategic Services Australia  
Annette Hubber, Manager, Screen Hunter, Strategic Services Australia  
Steve Wilson, Director (acting), Environment Division, Strategic Services Australia  
Peter Salafia, Manager, Regional Procurement, Strategic Services Australia

### **Observer**

Virginia Errington, Office of Local Government

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## **3. CONFIRMATION OF MINUTES & BUSINESS ARISING FROM PREVIOUS MEETINGS**

### **3.1 Minutes of ordinary meeting held on 14 March 2019**

#### ***RESOLVED:***

**THAT the minutes as presented be adopted as a true and correct representation of the meeting.**

**Moved: Cr David West**

**Seconded: Cr Sue Moore**

***Carried.***

## **4. DECLARATIONS OF INTEREST**

*No declarations of interest were declared.*

## **5. PRESENTATIONS**

*Professor David Adamson, Knowledge Manager: Corporate for Compass Housing Services, provided a presentation on Compass Housing.*

*Nicola Johnstone, Program Leader of Marine Strategy Implementation for DPI Fisheries provided a presentation on the Marine Estate Management Strategy.*

## **6. CORRESPONDENCE**

*The Board reviewed the correspondence included within the papers.*

## **7. REPORTS**

### **7.1 CEO Report**

#### ***RESOLVED:***

**THAT the report from the CEO be received and noted.**

**Moved: Cr Nuatali Nelmes**

**Seconded: Cr Kay Fraser**

*Carried.*

## 7.2 Financial Reports YTD 31 March 2019

*Mr Joe James gave a brief overview of the financial report and variances.*

**RESOLVED:**

**THAT the profit and loss statement be received and noted.**

**Moved: Cr Wayne Bedggood**

**Seconded: Cr David West**

*Carried.*

## 7.3 Draft Joint Organisation Budget 2019/20

**RESOLVED:**

1. **THAT the Board endorse a 'balanced budget' approach to the 2019/20 and future budgets**
2. **THAT the Board support, in principle, exploration of and increased involvement and collaboration of the capability and capacity of member councils' personnel in the governance and delivery of the Joint Organisation workflow for 2019/20**
3. **THAT the adoption of the 2019/20 budget be deferred and referred to the CEO and GMAC for further development and thorough consideration of:**
  - **Models for apportionment of member subscriptions;**
  - **Utilisation of procurement bonus rebates as a revenue stream for the Joint Organisation;**
  - **Funding opportunities for Joint Organisation projects (external spend) including project-based contribution from member councils.**
4. **The Board direct the CEO in consultation with GMAC to update the 2019/20 work plan to align with a recommended budget for consideration and adoption by the Board.**

**Moved: Cr Tracy Norman**

**Seconded: Cr Kay Fraser**

*Carried.*

## 8. UPDATED JOINT ORGANISATION CODE OF CONDUCT DOCUMENTS

**RESOLVED:**

**THAT the proposed Code of Conduct, the Code of Meeting Practice, and Procedures for the Administration of the Code of Conduct be endorsed and accepted**  
**THAT the Hunter Joint Organisation complete a review of the panel of 'conduct reviewers' and provide a report back to the next meeting of the Board**

**Moved: Cr David West**

**Seconded: Cr Wayne Bedggood**

*Carried.*

## 9. MATTERS RAISED BY VOTING & NON-VOTING REPRESENTATIVES

### 9.1 Hunter Economic Transition Report

**RESOLVED:**

**THAT the Hunter Joint Organisation note the update on the establishment of an Australian Foundation for Economic Transition and an Australian Transitions Academy  
THAT the Hunter Joint Organisation invite Professor Richard Bush and AGL to provide a briefing to the Hunter Joint Organisation on progress.**

**Moved: Cr Sue Moore  
Seconded: Cr Nuatali Nelmes**

*Carried.*

## **10. GENERAL BUSINESS**

**Meeting closed 12.30pm**